



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB 100825LRD Daikin Chiller Preventative Maintenance Services**  
**DEADLINE: October 8, 2025 @ 12:30 PM/CST**

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaKesia Rivers [RIVERSL1@SCSK12.ORG](mailto:RIVERSL1@SCSK12.ORG) by 11:00 AM/CST on September 29, 2025. Subject line of the email shall read “**Questions – IFB 100825LRD Daikin Chiller Preventative Maintenance Services**.” Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an Addendum/Q&A on Procurement’s website on October 8, 2025, by EOD.

### IMPORTANT DATES:

Bid Posted	September 22, 2025
Questions Due	September 29, 2025 @11:00 AM
Q&A Posted	October 1, 2025, EOD
Bid Submission	October 08, 2025@ 12:30 PM

Thanks,  
Procurement Services  
Memphis-Shelby County Schools